**TRINITY METHODIST CHURCH**

**Job Title: Associate Pastor of Small Groups**

301 Marine Boulevard, Jacksonville, NC 28540

910-455-4814

**Job Overview**

Trinity Methodist Church is seeking a full-time Associate Pastor. The key responsibility of this role is overseeing and developing Wesleyan-styled Small Groups. Under the Senior Pastor's leadership, the Associate Pastor will also be responsible for pastoral responsibilities such as member care, visitation, and worship duties.

**Key Responsibilities**

The Associate Pastor will be responsible for growing and organizing a meaningful system of a Small Group program influenced by the Wesleyan model of Class and Band Meetings. The goal of this ministry is to grow and mold Trinity into a congregation known for authentic Christian discipleship and unmatched servants for those in need.

1. **Qualifications**

* Ordained or eligible for ordination
* Bachelor's degree is required. A master’s degree in theology, ministry, or a related field is preferred
* Experience of 2 or more years in church ministry. Experience with Small Groups is preferred
* Spiritually maturity and character that reflects Jesus Christ
* Theological beliefs and a commitment to orthodox Wesleyan theology and willingness to affirm the teachings of the [Global Methodist Church](https://globalmethodist.org/)

1. **Key Competencies**

* Organizational skills: Ability to manage multiple projects and initiatives effectively.
* Creativity: Innovative approach to ministry, particularly in engaging the congregation in spiritual growth and encouraging the congregation to engage beyond Sunday worship.
* Empathy: Understanding and compassionate toward the needs and challenges facing a diverse group of church members.
* Information Management: Collaborate closely with the IT department to leverage social media and emerging technologies in order to engage the community and congregation, all while ensuring compliance with safety policies and Trinity Methodist best practices.

1. **Working Conditions**

* Hours: Full-time position with flexible hours, including evenings and weekends to accommodate church activities.
* Environment: Work is done in a combination of remote and on-site work, with on-site work done in a personal office.
* Schedule: A typical work week is Monday through Friday, with flexibility to accommodate a weekly personal Sabbath. Nights and weekends are often required to accommodate small groups, church services, and Holy days.

1. **Compensation**

* A compensation package (salary, retirement, insurance, and vacation) in the range of $75,000- $80,000 (based on experience) will be negotiated
* Mileage reimbursement for expected occasional travel
* Assistance with personal development and education
* Most Federal holidays (excluding Holy holidays) and paid time off

1. **Application Process**

To apply, please submit the following:

1. A cover letter expressing your interest and outlining your qualifications.
2. Your current resume detailing education, experience, and accomplishments.
3. A statement of faith describing your personal faith journey and theological beliefs.
4. A link to a recording of a recent sermon or teaching.

Submit all of the above to the office at Trinity Methodist Church: [elizabeth](mailto:elizabeth)@trinityjaxnc.church